



EMCC UK

**2019 Governor Member Elections
Information Pack**

About EMCC UK

EMCC UK has the following Objects:

- to develop, promote and set the expectation of best practice in mentoring and coaching across Europe and beyond, for the benefit of society;
- to initiate and undertake such research, conferences and events, standards setting, forums, public relations, information provision and all other associated activities in relation to the advancement of standards of mentoring and coaching and to stimulate and support others to do the same;
- to contribute to the development and maintenance of high standards in mentoring and coaching, across Europe and internationally; and
- to represent the interests of those involved in such mentoring and coaching as the Board of Directors sees fit.

The EMCC UK is a not-for-profit organisation affiliated to the European Mentoring and Coaching Council (EMCC), a not-for-profit organisation registered in Belgium. The European aspect of the Objects are primarily undertaken by the EMCC and an annual affiliation fee is paid to them to support of this work. The main focus of EMCC UK is on activities in the UK.

About The Governing Body

The Governing Body is made up of members of EMCC UK and its main role is to hold the Directors to account on behalf of the wider membership. They have the power to appoint and remove Directors. They also have the power to amend the constitution of EMCC UK - in legal terms they are the members of the company (as EMCC UK is a company limited by guarantee, company number 05625451).

Governor Members

The Governing Body is made up of eight "Governor Members". Six of them are elected by the wider EMCC UK membership, with two of these Governors being elected every year. In addition the EMCC UK President is also elected by the wider membership to serve a three-year term. The eighth Governor Member is appointed by the seven elected Governors to be the Finance Director.

The President and Finance Director are automatically appointed as Directors on the Board. Of the remaining six Governors, a minimum of two and a maximum of four are appointed as Non-Executive Directors. Those remaining Governors, who are not also Directors, bring an independent perspective.

The Role of a Governor Member

The formal role, responsibilities and powers of Governor Members are governed by the EMCC UK Articles. The role description of a Governor Member is set out in a separate document "Role of EMCC UK Governor Member". This includes the intended role, liability, powers, responsibilities and expected standards of conduct. It includes a detailed guide to the relevant parts of the Articles.

Time commitment

The time commitment for Governor Members can vary depending upon the individual role that you play and how the group of Governors operate.

As one of the independent Governor Members you will be invited to attend the Annual General Meeting (AGM) once a year.

If you are appointed to be one of the Non-Executive Directors, then there would be an additional commitment of four quarterly Board meetings to attend.

The Governing Body is generally called together for a quarterly meeting.

Meetings may be face to face or virtual and resolutions can also be passed in writing.

The role of Governor Member does not have the same level of time commitment as an Executive Director who has day to day responsibility for the running of EMCC UK. The Governor Members are elected on the basis of serving a three-year term, however at each AGM it is the two longest-serving Governor Members who retire. There is nothing to prevent a retiring Governor Member from standing for election for a subsequent term.

Induction

An induction will be provided to ensure that all Governor Members understand their role.

Expenses

As EMCC UK Volunteers, Governor Members are entitled to receive reimbursement of necessary and reasonable expenses incurred in performing their role, in accordance with the Volunteer and Expenses Policies.

Queries

If you have any queries that are not answered by the information provided, please contact us at info@emccuk.org.

Election

This election is for two Governor Members. If there are only one or two eligible candidates for the two Governor Member roles then they will be deemed elected and there will be no voting.

If there are three or more eligible candidates for the two Governor Member roles, an election will be held on a 'first past the post' basis.

All current individual subscription members who pay a subscription fee, as at the date of the close of nominations, will be eligible to vote. They will be sent details of how to vote and be given access to the candidates' profiles, accompanied by their photos and the names of their proposer and seconder.

Election Timeline 2019 Activity

Nominations close

Candidates eligibility confirmed
Online voting opens
Online voting closes
Candidates notified of election results

Date

Friday 31st May 2019

Week commencing 3rd June 2019
Week commencing 10th June 2019
Thursday 13th June at midnight
Friday 14th June 2019

AGM to confirm successful candidates

Tuesday 18th June 2019